



JANUARY 2022

Upcoming Contracting Opportunities

Project Name: (Construction) Service (Consulting) Product (Purchasing)	Consulting
Division Name:	Talent, Apprenticeship and Workforce Development – People and Culture
Location details: (Construction only)	
Anticipated contract advertisement date:	Q2/Q3
Estimated budget:	75k – 100k – this is an educated guess.
Description:	Customer Service training
Project Manager	Shennay Ochoa
Contact information	Shennay.Ochoa@seattle.gov



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Upcoming Contracting Opportunities

Project Name: (Construction)	Hiring File Scanning for People & Culture
Service (Consulting)	
Product (Purchasing)	Service
Division Name:	People & Culture / Human Resources
Location details: (Construction only)	SMT (Files can be taken remotely if confidentially can be maintained)
Anticipated contract advertisement date:	March 2022
Estimated budget:	\$20,000
Description:	As we move into a hybrid workspace and have less storage on our floor, we need to scan and electronically store our hiring files. This eventual 2022 request would be a continuation of hiring file scanning. Hiring files have been boxed up, logged and inventoried and need scanned. We currently have 30 boxes.
Project Manager	Jessica Croyle, Division Administrator
Contact information	206-615-1645

ADD PICTURE[S] AND OR MAP[S] AND OR STANDARDS