



# City of Seattle WMBE News

## April 2022

### Purchasing and Contracting

Division Director: Liz Alzeer, [liz.alzeer@seattle.gov](mailto:liz.alzeer@seattle.gov)



The City of Seattle strives to promote equity in our purchasing and contracting opportunities through the following social equity programs:

- WMBE Inclusion
- Apprenticeship
- Priority Hire
- Acceptable Work Sites

### Relaunching City of Seattle Office and Meeting Space at Tabor 100

City of Seattle is excited to relaunch the office hours in the Tabor Economic Development Hub in May 2022. The City recognizes that this partnership is a great opportunity for the many WMBE firms and individuals in the south end of the region to meet with City Staff. Starting in May, office hours will be posted here: <https://thebuyline.seattle.gov/>

**Public works projects** are advertised in the Seattle Daily Journal of Commerce and online at the ProcureWare website: <https://seattle.procureware.com>.

A complete list is on the Purchasing and Contracting (PC) website at <http://www.seattle.gov/purchasing-and-contracting/construction-contracting>

**Purchasing and goods and services** are posted on the Buy Line Blog: <http://thebuyline.seattle.gov/category/bids-and-proposals/>

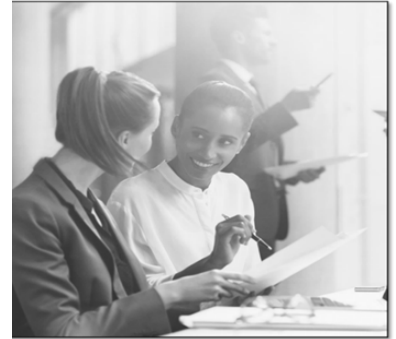
**Consultant contracts** are available on the Consultant Connection website: <http://consultants.seattle.gov/category/announcements/>



### **Doing Business with the City Online Sessions at Tabor**

Purchasing and Contracting is conducting training sessions at Tabor 100 on how to do business with the City. To register contact Tabor 100.

- Find out if the City buys the type of product/service you offer
- Learn about City bid processes for your product/service
- Get information about the Consultant Roster program and application process
- Learn about the City’s Public Works contracting process
- See how to access online plans and specifications for public works construction projects
- Hear about the City’s WMBE resources
- How to register in the City Online Business Directory (OBD): The (OBD) is used by City staff and contractors who are seeking companies for work. When registering in OBD [www.seattle.gov/obd](http://www.seattle.gov/obd), you can indicate your business expertise and status as a women or minority owned business.



### **First Friday drop-in workshops English and Spanish**

The City provides monthly workshops on how to do business with the City including tips on bidding, explanation on procedures and forms, and an opportunity to meet the buyer for your commodity or specialty. These “101” sessions are scheduled on the first Friday of each month from 9 to 11 a.m. in English and 2 to 3 p.m. in Spanish.

For more information visit <https://thebuyline.seattle.gov/>

### **2021 Regional Contracting Forum**



MUCKLESHOOT EVENT CENTER,  
2402 AUBURN WAY S, AUBURN  
Wednesday, September 21, 2022  
8:00 a.m. to 4:00 p.m.  
In Person Attendance

This is a key event for small and WMBE businesses to introduce themselves to prime contractors, consultants and the region’s largest government entities during pre-scheduled interviews. For more information visit <https://rcfwashington.org/>



The City is committed to socially responsible procurement and promoting social equity through our contracts. We work to ensure open and fair procurements, competitive and fair pricing, environmentally sustainable solutions, best labor practices, access to equal benefits and utilization of WMBE firms, when applicable, in City bid decisions and contracts.

**City WMBE Team**

|  |                        |              |
|--|------------------------|--------------|
| Division Director Purchasing and Contracting-FAS | <b>Liz Alzeer</b>      | 206-684-4535 |
| Director Equity and Policy – FAS                 | <b>Elisa Young</b>     | 206-386-4509 |
| WMBE Compliance                                  | <b>Miguel Beltran</b>  | 206-684-4525 |
| WMBE Assistance                                  | <b>Carmen Kucinski</b> | 206-684-0188 |
| Equity and Inclusion Advisor                     | <b>Javier Valdez</b>   | 206-684-5584 |
| Equity and Inclusion Advisor                     | <b>Edson Zavala</b>    | 206-305-4815 |
| Purchasing Contracting                           | <b>Presley Palmer</b>  | 206-233-7158 |
| Construction Contracting                         | <b>Mark Nakagawara</b> | 206-684-4542 |

**Department WMBE Contacts**

|                                       |                         |              |
|---------------------------------------|-------------------------|--------------|
| Office of Arts and Culture            | <b>Michael Davis</b>    | 206-684-0710 |
| City Budget Office                    | <b>Shino Fibbs</b>      | 206-684-8155 |
| Seattle Civil Service Commission      | <b>Rhonda Lyon</b>      | 206-733-9236 |
| Education and Early Learning          | <b>Mei-Li Thomas</b>    | 206-233-5093 |
| Information Technology                | <b>Jeremy Doane</b>     | 206-684-5962 |
| Department of Neighborhoods           | <b>Grace Dygico</b>     | 206-684-0466 |
| Planning and Development              | <b>Melissa Lawrie</b>   | 206-615-0778 |
| Construction and Inspections          | <b>Denise Campbell</b>  | 206-386-4035 |
| Seattle Employee Retirement           | <b>Mark Schimizza</b>   | 206-386-1506 |
| Finance and Administrative Services   | <b>Miguel Beltran</b>   | 206-684-4525 |
| Department of Human Resources         | <b>Elena Azhgirei</b>   | 206-684-4627 |
| Human Services Department             | <b>Natalie Sharkey</b>  | 206-233-7081 |
| Law Department                        | <b>Candice Foote</b>    | 206-684-7761 |
| Legislative Department                | <b>Monica Martinez</b>  | 206-684-8361 |
| Seattle Public Library                | <b>Shawne Anderson</b>  | 206-684-7917 |
| Municipal Court                       | <b>John Kerr</b>        | 206-684-8274 |
| Office of Economic Development        | <b>Yonas Seifu</b>      | 206-684-0379 |
| Office of Housing                     | <b>Becky Guerra</b>     | 206-233-0066 |
| Office of Hearing Examiner            | <b>Patricia Cole</b>    | 206-615-1570 |
| Office of Intergovernmental Relations | <b>Tony Vo</b>          | 206-684-4958 |
| Immigrant and Refugee Affairs         | <b>Katherine Cortes</b> | 206-733-9116 |
| Sustainability and Environment        | <b>Jeanie Boawn</b>     | 206-615-0817 |
| Office Labor Standards                | <b>Megan Jackson</b>    | 206-256-5218 |
| Seattle Parks and Recreation          | <b>Michael Davis</b>    | 206-615-1376 |
| Seattle Police Department             | <b>Valarie Anderson</b> | 206-733-9315 |
| Seattle Police Pension Fund           | <b>Dan Oliver</b>       | 206-386-1289 |
| Seattle City Light                    | <b>Kara Williams</b>    | 206-549-5806 |
| Seattle Center                        | <b>Jessica Smith</b>    | 206-684-7117 |
| Seattle Fire Department               | <b>Sheila Kelly</b>     | 206-386-1461 |
| Ethics and Elections Commission       | <b>Wayne Barnett</b>    | 206-684-8577 |
| Seattle Office of Civil Rights        | <b>Latrice Ybarra</b>   | 206-684-4500 |
| Seattle Department of Transportation  | <b>Sachi Dela Cruz</b>  | 206-256-7276 |
| Seattle Public Utilities              | <b>Katia Garcia</b>     | 206-733-9155 |
| Seattle Waterfront                    | <b>Dorinda Costa</b>    | 206-615-0765 |

**WMBE Program**

The City actively supports utilization of WMBE on City contracts as both primes and subcontractors, and each City department establishes plans and annual voluntary goals for WMBE inclusion in consulting and purchasing contracts. The City recognizes WMBE firms that self-identify with at least 51 percent minority or women ownership. To learn more contact Miguel Beltran at 206-684-4525.

**WMBE Technical Assistance**

The City has contracted with NWMMSDC to provide technical assistance to firms on how to work with the City. The Council will support all businesses with a special focus on WMBEs. For more information visit their [website](#), call (253) 243-6964, or email [TAS@nwmsdc.org](mailto:TAS@nwmsdc.org)

**Priority Hire**

City construction projects of \$5 million or more operate under a community workforce agreement (CWA) and are required to have a percentage of project hours performed by workers living in economically distressed areas and to achieve goals for hiring women and people of color. For more information contact Anna Pavlik at 206-615-1112.

**Acceptable Work Sites**

The City requires that our construction work sites are respectful, appropriate and free from bullying, hazing and other similar behaviors. PC monitors work sites, provides trainings and materials, responds to complaints and conducts enforcement as needed. For more information, contact Michael DeGive at 206-386-4128.