


PPP LOAN CHECKLIST

If YES 	Statements, Questions & Answers
	<p>The year I established my business was: </p> <p>Business must have been in operation or before February 15, 2020 in order to apply.</p>
	<p>My business type is: _____</p> <p>Options include: Sole Proprietorship, LLC, C/SCorp, Non-Profit, etc.</p>
	<p>To register and gain access to the Seattle Credit Union PPP Application Hub website, I will create and use the following credentials:</p> <p>Username: _____</p> <p>Password: _____</p> <p>https://seattlecu.streetshares.com/ppp3/register</p>
	<p>I have a 2019 Tax Return</p>
	<p>The gross Income of my business in 2019 is: \$ </p> <p>To find and/or confirm this, do the following:</p> <p style="text-align: center;"> If you DO NOT have employees, go to PART 1 INCOME, LINE 7 of your Schedule C Click HERE to see what it looks like. </p> <p style="text-align: center;"> If you DO have employees, go to PART 1 INCOME, LINE 26 of your Schedule C Click HERE to see what it looks like. </p>
	<p>My 2019 schedule C is scanned and ready to upload onto the Seattle Credit Union PPP Application Hub Website.</p>
If YES 	Statements, Questions & Answers

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	<p>I have a 2020 Tax Return ** You may not need this at all!</p>
	<p>The gross Income of my business in 2020 is: \$ To find and/or confirm this, do the following:</p> <p style="text-align: center;">If you DO NOT have employees, go to PART 1 INCOME, LINE 7 of your Schedule C Click HERE to see what it looks like.</p> <p style="text-align: center;">If you DO have employees, go to PART 1 INCOME, LINE 26 of your Schedule C Click HERE to see what it looks like.</p> <p>** You may not need this at all!</p>
	<p>My 2020 schedule C is scanned and ready to go if necessary. ** You may not need this at all!</p>
	<p>I have a TIN (Tax Identification Number). Also known as Federal Taxpayer Identification Number. It can be either of these:</p> <p>EIN No: </p> <p>Soc Sec No: </p> <p>Heads Up: Even though I have an EIN number, I was also required to put my social security number on the application.</p>
	<p>I have an active business license and the number is: </p> <p>Your business license number is a nine-digit number known as a UBI number. It is sometimes ALSO called a tax registration number, or a business registration number.</p>
<p>If YES </p>	<p>Statements, Questions & Answers</p>
	<p>I have a NAICS Code and it is: </p> <p>NAICS = North American Industrial Classification System.</p>

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	<p>It identifies your company's primary business activity</p> <p>If you DO NOT know what your NAICS code is, go HERE and watch the video I made for you.</p> <p>Once you've watched it, click on the link below: https://www.census.gov/naics/ and get one. It's EASY!</p>